

I Teach TEFL



Travel, Learn and Earn  
Phuket

Internationally Accepted and Accredited

## Standard Terms and Conditions I Teach TEFL

It is strongly recommended that you read, and understand, our Standard Terms and Conditions.

Please contact **I Teach TEFL** if you have any questions relating to these terms.

### Program fees

#### Course Only

The fees of the four-week on-site TEFL course are **\$1 199 US** per person inclusive of accommodation for the course period. Should two friends decide to do the course together and share accommodation, **I Teach TEFL Buddy project**, then unit price per person will then be **\$ 1 099 US!**

**I Teach TEFL** reserves the right to negotiate alternative deals, change fees, offer other services than referred to herein and venue of course at any time. Once a deposit is received there will be no fee changes for that booking.

### Deposits and Balance Payments

To book a place on a TEFL course at **I Teach TEFL** a **non-refundable deposit** is due and payable on the day you reserve your seat on the course. The deposit is **50%** of the total course fee. The balance is due 7 days prior to departure. Payment should be made by PayPal to the email address [iteachtefl@gmail.com](mailto:iteachtefl@gmail.com).

Failure to join course on time or as booked, does not constitute any repayment of any fees already paid to **I Teach TEFL**. However, you have one year from date of payment to attend any of the scheduled **I Teach TEFL** courses.

### Changing the date of your course

You can change your course free of charge if you request to do so 30 days prior the start dates. If an emergency prevents your course attendance, you must inform **I Teach TEFL** on or before the first day of the course to re-book at a fee of 1500 Thai Baht. This is upon written proof of the incident as well as at the Course Director's discretion. This is also subject to availability. Non-attendance with no warning is non-refundable and non-transferrable to another course. No exceptions will be made!

## Course Cancellation

**I Teach TEFL** reserves the right to change or cancel the course. If **I Teach TEFL** cancels a course for any reason a full refund of the course fee including the deposit will be issued. **I Teach TEFL** is not liable for any other costs incurred in the event of course cancellation. The outline itinerary and description must be taken as an indication of what may take place on the course and not as a contractual obligation.

## What is and is not included

Airfare to the school is not included in the price of the TEFL course. In most cases refreshments, such as tea or coffee, are provided during the course but all food and other related costs are not included in the price of this TEFL course. ACCOMMODATION is inclusive for the duration of the course. The course text book and other course materials are included in the course price.

*IMPORTANT: Please bring your own laptop/notebook as assignments need to be submitted as Word documents via email.*

## Failing the course

In most cases, students pass the course. However, if the tutor feels you have not participated fully on the course or that you have not assimilated the content of the course sufficiently then you may be failed. In these cases no certificate will be issued. Attendance on further courses can be arranged at the discretion of the Course Director.

## I Teach TEFL Job Assistance Guarantee

If a student follows our step-by-step guide to finding work in Thailand, you will be offered a teaching position within one month of finishing your TEFL training. Most graduates with degrees will find work within two weeks.

It is important to take note that it will not always be possible to offer a student a job placement in his/her preferred location!

## Types of TEFL teaching jobs in Thailand

There are three types of paid TEFL teaching work:

1. Teaching full-time at a formal government or private Thai school, college or university. Teaching hours are weekdays normally 7:30 am – 4:00 pm. Teacher is paid a salary of 30,000 baht, includes paid holiday and contracts normally run for 10 months or until the end of the academic semester or year. **Mostly offered to degree holders.**
2. Teaching on a semester basis at government school or private Thai schools. Teaching hours are weekdays normally 7:30am – 4:00pm. Teacher receives a month salary of 30,000 baht excluding holidays and normally academic semester contracts offered. Mostly offered to **non-degree holders.**

3. **Freelance teaching** or also referred to as **Private Tutoring**. Teaching hours are arranged between the teacher and student. Going rate at the present moment in time based on the area where you teach are anything from 300 baht to 500 baht per teaching hour!

*Please take note:*

*We have purposely exclude teaching positions at international schools as those are very much a specialised application process and will be handle as such on individual basis!*

### **Liability**

**I Teach TEFL** does not accept liability for any loss or additional expense caused by anything beyond the control of **I Teach TEFL** for example delay or interruption to travel services, weather conditions, civil disturbance, industrial action, strikes, wars, floods and sickness. **I Teach TEFL** does not accept responsibility or liability for death, bodily injury or illness caused to the client or any other person included on the enrolment form. Under no circumstances does **I Teach TEFL** accept responsibility or liability for loss of personal possessions while attending the course. Trainees are expected to purchase their own travel insurance before departure. Personal lockers are provided with ACCOMMODATION at the TEFL training center for safe keeping of your personal items.

### **Acceptance of Terms and Conditions**

By completing the enrollment form and submitting it in writing or via email to **I Teach TEFL** you are agreeing to accept all these conditions. The person, who submits the enrollment form does so on behalf of all the individuals included on it so that all are bound by the **RESERVATION CONDITIONS**.

### **Choosing the Right TEFL Course**

There are a variety of TEFL courses available out there, so there has to be one that's absolutely perfect for you and your individual needs. While you may be in a rush to start traveling and teaching, it's best if you slow down so that you choose the best program. In order to find the best TEFL course, there are a few things that you need to take into consideration.

How long do you want your course to last? Most TEFL organizations suggest that students have at least 100 hours of study. The thing you need to keep in mind is that there is quite a lot of competition in the TEFL market. The better qualified you are, the better your chances are of landing a job that you like and one that pays well. Take courses that are respected and recognized, those that are associated with larger teaching organizations and have a solid foundation in grammar and efficient teaching. While a TEFL course can be expensive, it can reward you with better learning and teaching opportunities in the future.

There are also a variety of places where you can study TEFL; some organizations offer international course packages. One suggestion is to take a TEFL course in the country in which you are interested in working. Doing so could make it that much easier for you to find a job and get in touch with the local schools. Some organizations have packages that allow students to take their TEFL courses with either an internship or foreign language training.

You might also want to select a TEFL course that offers job assistance after you've become a qualified teacher. There are certain organizations that feature job bulletin services, which send eligible teachers emails about job opportunities. Such organizations might also offer students advice on how to write an appealing resume, teach them interviewing skills and might even offer to write students letters of recommendation.

Teaching practice hours are something else to consider with TEFL courses. You'll want as much preparation as possible before you go on your first job. Courses that are lengthy and intensive will be more demanding, but you'll appreciate them more since they'll better prepare you for future teaching abroad positions. If you have a choice between a longer course and a shorter course, you'll more than likely want to choose the longer course. TEFL courses that are linked to language schools will more than likely have some kind of teaching practice.

There's nothing wrong with being excited about traveling abroad, but make sure you apply that same excitement and attention to deciding on a good TEFL course.

### **Non-Disclosure on Intellectual property of I Teach TEFL**

All course materials that are mailed to you as part of the 120 Hour TEFL program are the intellectual property of **I Teach TEFL** and are not allowed to forward same to any third party, being copied nor being used for any purpose other than for the purpose of your TEFL Certification program.

### **Important Notice**

It is accepted that if you submit our online "**Application**" or a **hard copy of the online version**, that you understood and agreed to the terms and conditions as set out herein! You also certify that all information submitted are true and complete to the best of your knowledge.

This document present all of the terms and conditions and you have familiarized yourself with all the marketing documentation and acknowledge that you have read it through thoroughly and that by submitting the application form it serves as proof of understanding.

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Date: \_\_\_\_/\_\_\_\_\_/ 20\_\_